List of Documents Required for DTH Applicant

The applicant company shall submit following documents:

1. Duly filled application form;
2. Board Resolution of the applicant company authorizing filing of the application for grant of DTH licence
3. Certificate of Incorporation from SECP, Statutory Returns, Memorandum & Articles of Association and Forms regarding ownership/management of the applicant company e.g. Form A, Form 29, Form 3, etc. and where applicable, those of the holding company, of any shareholding company in the applicant company etc.
4. Copy of NTN certificate of the applicant company and where applicable, that of holding company or of any shareholding company.
5. A description of the applicant company's ownership and control structure, and where applicable", that of its holding company, of any shareholding company etc.
6. Names, detailed CVs and NTN & filer certificates of the Directors and shareholders of the applicant company and where applicable, those of the holding company and the documentary evidence that the applicant company and its Directors are active tax filers.
7. Attested copies of CNICs of Directors and shareholders and Passports of the Directors (in case of foreigners).
8. A description of the broadcast /distribution experience of the company and its Directors / shareholders / management if any.
9. Summary of other businesses of the applicant company, if any.
10. The last two years of audited accounts / audited financial statements and annual reports of the applicant company including, where applicable, those of its holding company, of any shareholding company etc.
11. Bank statement of the company for the recent one year or in case of new company, proof of bank account of the company and updated bank statements for the period since the opening of bank account to the date of filing the application and the bank statements of the Directors / shareholders of the company for the last one year.
12. Income tax returns of the applicant company for last two years; if not applicable, the tax returns filed by Directors/shareholders, shareholding company etc. for the last two years.
13. A summary of the services the company intends to provide, including value-added, interactive services other than the basic TV and Radio services.
14. Proposal regarding various subscription packages including proposed tariff etc.

15. A description of the financial capability of the company.

16. Financial feasibility containing information as per application form.

17. Technical feasibility containing information as per application form.

18. Description / demonstration of the requirements given in clause 4.13 & 4.16 to 4.18 of DTH Regulations 2016 as amended in 2025.

19. Demand Draft or Pay Order in favour of PEMRA amounting to rupees FIVE HUNDRED THOUSAND (PKR 500,000/-) as application processing fee, which shall be non-refundable.

20. Certificate of tax clearance from FBR OR undertaking on stamp paper for tax clearance & tax filer / documentary evidence of being active tax payer of the applicant company & its Directors/shareholders.

21. Affidavit of applicant company that neither the applicant company nor any of its directors or shareholders are defaulter of PEMRA, any financial institution or government organization and tax authorities & that the company or any of its Directors / CEO has never been blacklisted (Schedule-B of DTH Regulations 2016 as amended in 2025);

22. Affidavit of applicant company that it shall abide by all PEMRA Laws, the Rules, Regulations, Code of Conduct, licence terms & conditions and directions issued by the Authority from time to time (Schedule-C of DTH Regulations 2016 as amended in 2025);

23. Affidavit of the applicant company that neither the applicant company nor any of its Directors or shareholders are directly or indirectly owning, controlling or operating broadcast media license or landing rights permission in compliance with PEMRA Rules as amended from time to time (Schedule-D of DTH Regulations 2016 as amended in 2025);

24. Affidavit that the applicant company is in compliance with Section 25 of the PEMRA Ordinance 2002 (Amendment Act 2023) (Schedule-E of DTH Regulations 2016 as amended in 2025).

25. Affidavit to the effect that all information submitted along with the application are true and nothing has been concealed or misrepresented therein. Any concealment of facts or misrepresentation revealed subsequently may result in disqualification of the applicant and or cancellation of licence (Schedule-I of DTH Regulations 2016 as amended in 2025).

26. Soft copy of the application form along with required documents.

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